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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA

Thursday, July 13, 2017: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chairman Freedman

Approval of Minutes:

June 8, 2017 - Audit Committee Meeting (6 p.m.)

June 8, 2017 – Regular Monthly Meeting (7 p.m.)

June 29, 2017 – Special Meeting (7 p.m.)

(*Video: 00:00:00*)

Public Participation:

Reports to the Board:

- A. Board of Finance and Administration Transfer Report – FY 2016/17
- B. Contingency Update – FY2015/17 (as of July 1, 2017)

OFFICE OF THE MAYOR
Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		
	Action Requested:	Possible Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00		

GRANTS

Request for Approval – Annual Action Plan for Year 43 (7/1/2017 – 6/30/2018)
(Community Development Block Grant and HOME Investment Partnership Program Funds)

<i>Item 2</i>	<p>In accordance with the City of Stamford Ordinance No. 687 Supplemental, concerning budgetary procedures for Stamford Community Development, the Community Development Budget (Annual Action Plan) is submitted to the Board of Finance for review and approval. The budget was developed in cooperation with the Housing, Community Development and Social Services (HCD/SS) Committee of the Board of Representatives. Public Hearings regarding the proposed use of these federal funds were held on February 2nd and March 21st.</p> <p>The City of Stamford is entitled to receive from the United States Department of Housing and Urban Development:</p> <p>\$843,125 under the Community Development Block Grant (CDBG) Program; and \$330,568 for the HOME Investment Partnerships Program for Federal Fiscal Year 2017.</p>		
	Action Requested:	Approval of Annual Action Plan	
	Amount:	\$843,125 under the Community Development Block Grant (CDBG) Program; and \$330,568 for the HOME Investment Partnerships Program for Federal Fiscal Year 2017.	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Erik Larson, Community Development Director	

Supplemental Capital Appropriation – Lione Park Capital Upgrade

<i>Item 3</i>	The Boys' and Girls' Club has obtained a grant award from the State of Connecticut Department of Children and Families. The Club wishes to use grant funds to pay for a portion of the improvements in Lione Park. The City of Stamford has completed the design of park improvements and intends to award a project bid using appropriated City and grant funds.		
	Action Requested:	Approval of Supplemental Capital Project Appropriation	
	Amount:	\$800,000 – grant-funded	
	Fund/Budget:	Capital Project No. CP8700	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 00:00	Attending: Lou Casolo (TBC); Tony Romano, Mgmt. Analyst	

MAYOR’S OFFICE
Lease Amendment – Congressman Himes

<i>Item 4</i>	This is a request for approval of an Amendment to the City’s Lease with Congressman Himes for 966 square feet of office space on the 10 th floor of the Government Center. The Amendment changes only the Term of the lease, which will now run through January 2, 2019. The remainder of the terms, including the rent of \$1,796.47 per month, shall remain the same.		
	Action Requested:	Approval of Lease Amendment	
	Amount:	\$	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Ernie Orgera, Director of Operations	

Request for Approval – Consultant Contract for the South End Neighborhood and Historic Preservation Planning Study

<i>Item 5</i>	This consultant contract for \$150,000 between the City of Stamford and The Collective for Community, Culture and Environment (CCCE) is to conduct the South End Neighborhood and Historic Preservation Planning Study (SENHP). The main goals of this twelve-month study are twofold; (1) to help the City resolve an inclusive tailor-made development scenario that balances new ideas and innovation with the history, character and people of the South End; and (2) to make the longtime communities of the South End part of the neighborhood success story.		
	Action Requested:	Approval of consultant contract	
	Amount:	\$150,000	
	Fund/Budget:	CP6807	
	Submitted by:	David Woods, PhD, AICP, Principal Planner	
	Video: 00:00	Attending: David Woods	

OFFICE OF POLICY AND MANAGEMENT

PUBLIC SAFETY

Supplemental Capital Appropriation – Emergency Communications Center – Logging Recorder

<i>Item 6</i>	The existing recorder is no longer supported due to age (10 years old, which is beyond its life span). This is a priority as the recorder has failed several times and is on its last leg. The recorder records all calls coming into the PSAP and provides the ability to retrieve incident information for the Courts and for QA. IT has worked with the CAD Administrator, Northeastern Communications, and the current Recorder manufacturer.		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$180,000	
	Fund/Budget:	Capital Non-recurring	
	Submitted by:		
	Video: 00:00	Attending: Ted Jankowski, Director, Public Safety, Health and Welfare; Jay Fountain	

Operating Transfer – OTHRA

Item 7	This request is for additional City support needed by the Old Town Hall Redevelopment Agency (OTHRA) to cover unanticipated operating shortfalls including utility and legal costs associated with tenant issues.		
	Action Requested:	Approval of Operating Transfer	
	Amount:	\$35,000	
	Fund/Budget:	From 01483018911 To 01460568891	
	Submitted by:	Jay Fountain, Interim Director, OPM	
	Video: 00:00	Attending: Eric Newman, Accountant, Controller’s Office; Harry Day, Member, Board of Representatives and Board Liaison, OTHRA; and Thomas Madden, Director of Economic Development	

LEISURE SERVICES

Request for Additional Appropriation - Star of the Seas Recreation Programming

Item 8	<p>This is a request for an appropriation from contingency for \$430,000 for the FY17/18. This money is intended to fund a lease agreement for the Star of the Sea School to be used for recreation programming. The school has outstanding potential as a Recreation Center funded by program and camp user fees, rental opportunities for parties, special events, clubs, etc. This request will be offset with revenue (raised by program user fees). Opportunities such as an additional summer camp program at this site would be possible (we currently turn away approximately 200 kids from summer camp), a cooking program (there is a full commercial kitchen), vacation camps/programs, after-school programs and evening classes for adults in classes such as yoga, tai chi, and pickle ball (a request by our Senior Center).</p> <p>Our programming space options are extremely limited; especially the daytime space when school is in session for preschool programs. It is also believed that the location of Star of the Sea would fit nicely as a Stamford Recreation Services Community Center close to West Beach and Cummings Park, and would serve the Cove neighborhoods. That demographic and Stamford’s lower to middle class (which has always been the target market) needs an affordable place of their own for their kids and to build community. Also the Parish seems very positive having the City as a tenant, and it is believed that negotiation on the lease price per square foot is well below market value. The proposal to the Diocese includes a request for phase-in of space rented to give us the time to build the program/camp/rental programs and revenue over time with the plan to utilize the full space eventually. This is an opportunity that presents a host of positive benefits for the Recreation Department to deliver leisure services to the residents of the area and beyond.</p>		
	Action Requested:	Approval of Additional Appropriation	
	Amount:	\$430,000	
	Fund/Budget:	Contingency - Various – see attached	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Laurie Albano, Superintendent of Recreation; Jay Fountain	

OPERATIONS

Supplemental Capital Appropriation – Public Services – Traffic and Road Maintenance – Street Patch and Resurfacing

Item 9	This request is for an appropriation to patch and resurface Stamford’s roadway infrastructure using accepted engineering standards. It includes milling, overlay, reconstruction, associated fixes to public streets and associated subsurface replacements.		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$2,500,000	
	Fund/Budget:	Capital Project No. C56182	
	Submitted by:	Thomas Turk, Traffic and Road Maintenance Supervisor	
	Video: 00:00	Attending: Ernie Orgera, Director of Operations	

Bond Resolution – Repurpose 2013 WPCA Bonds

Item 10	Request for Approval of WPCA Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$ _____ General Obligation Bonds of the City of Stamford issue of 2013.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$ _____	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: William Brink (TBC), Interim Executive Director; Mark Turndahl (TBC), Clerk of the Works; Jay Fountain	

Bond Resolution – Repurpose 2015 WPCA Bonds

Item 11	Request for Approval of WPCA Bond Resolution Amending a Resolution with Respect to the Issuance and Sale of \$ _____ General Obligation Bonds of the City of Stamford issue of 2015.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$ _____	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: William Brink (TBC), Mark Turndahl (TBC), Jay Fountain	

Next Regular Meeting of the Board: Thursday, August 17, 2017 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle
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Clerk of the Board