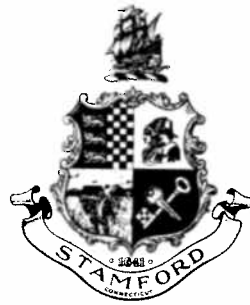


Agenda: July 10, 2014

DAVID R. MARTIN  
MAYOR

JOHN J. LOUIZOS  
CHAIRMAN  
MARY LOU T. RINALDI  
VICE CHAIR  
GERALD BOSAK, JR.  
SAL GABRIELE  
RICHARD FREEDMAN  
DUDLEY N. WILLIAMS, JR.  
TEL: (203) 977-4699



## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

# AGENDA

### Regular Meeting

**Thursday, July 10, 2014: 6:30 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chairman Louizos

**Pledge of Allegiance:** To be led by Chairman Louizos

**Approval of Minutes:** June 12, 2014 : 6:30 PM: Regular Meeting  
June 24, 2014: 6:00 PM: Special Meeting


**Public Participation:**

**Reports to the Board:**

**Please Take Note: Items identified with Asterisk (\*) May be Discussed in Executive Session in whole or Part**

**OFFICE OF THE MAYOR**

*Update/Discussion (\*)*

<b>Item 1</b>	Review & Update by Mayor: Legal Claim & Strategy- WPCA Matter	
	<b>Action Requested:</b> Update	
	<b>Amount:</b> \$	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Mayor David R. Martin	

**GRANTS**

*Police & Youth Program*

<b>Item 2</b>	Request for Approval of Additional Appropriation in the amount of \$10,000 due to the award of a second year of funding for the Girls Leadership Program. Expenses include sending youths through the ROPES course, developing a STWM curriculum for youth participants, police overtime, training workshops, and supplies.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$10,000: 100% Grant Funded	
	<b>Fund/Budget:</b> CT Office of Policy & Management: Grant Funded	
	<b>Submitted by:</b> Jonathan Fontneau, Chief of Police	

*Restorative Justice Grant*

<b>Item 3</b>	Request for Approval of Additional Appropriation in the amount of \$17,000 for a grant which allows the Stamford Youth Service Bureau to serve as the Local Interagency Service Team (LIST) for the Stamford Superior Court for Juvenile Matters catchment area, the central purpose of which is to raise community awareness about the needs of children & youth serviced by the juvenile justice system in order to generate support for them & improve system collaboration and service for all stakeholders.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$17,000	
	<b>Fund/Budget:</b> 100% Grant Funded	
	<b>Submitted by:</b> Terry Drew, Youth Services Bureau	

***Tobacco Inspections Program***

<b>Item 4</b>	Request for Approval of Additional Appropriation in the amount of \$33,840 which will help enforce restrictions on tobacco sales to underage individuals. Police will generate monthly media releases on results of inspections. These funds will be used for overtime, supplies, gift cards for recruits, and the cost of media press releases	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$33,840	
	<b>Fund/Budget:</b> 100% Grant Funded	
	<b>Submitted by:</b> Jonathan Fontneau, Chief of Police	

***Port Security Grant***

<b>Item 5</b>	Request for Approval of Transfer in the amount of \$3,031 from the Contracted Services Account to the Seasonal & Overtime Accounts to pay for a carpenter, plumber, electrician & a laborer due to the installation of electrical power being performed in-house for the Port Security vessel at the Stamford.	
	<b>Action Requested:</b> Transfer	
	<b>Amount:</b> \$3,031	
	<b>Fund/Budget:</b> 100% Grant Funded- FEMA	
	<b>Submitted by:</b> Ted Jankowski, Director of Public Safety	

***Access Health CT***

<b>Item 6</b>	Request for Approval of Additional Appropriation in the amount of \$6,000 due to an increase in the grant to pay for seasonal assistants to the bi-lingual outreach worker to counsel residents on the Affordable Care Act.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$6,000	
	<b>Fund/Budget:</b> 100% Grant Funded	
	<b>Submitted by:</b> Anne Fountain, Director of Health & Social Services	

***Access Health CT***

<b>Item 7</b>	Request for Approval of Transfer in the amount of \$754 from the Gasoline & Office Supplies Accounts to the Overtime & Social Security Accounts to pay for the bilingual outreach worker, inclusive of social security, who counsels residents on the Affordable Care Act.	
	<b>Action Requested:</b> Transfer	
	<b>Amount:</b> \$754	
	<b>Fund/Budget:</b> 100% Grant Funded	
	<b>Submitted by:</b> Anne Fountain, Director of Health & Social Services	

***Women Infants & Children Grant***

<b>Item 8</b>	Request for Approval of Additional Appropriation in the amount of \$69,979 due to an increase in the grant of \$100K in order to provide more services to clients to include a new Nutrition Aide position as well as converting the Permanent Part-Time position for Nutritionist to full time and extending service until 7PM. This will also act to reduce the City's cost by \$30,021.	
<b>Action Requested:</b>	Additional Appropriation	
<b>Amount:</b>	\$69,979	
<b>Fund/Budget:</b>	100% Grant Funded	
<b>Submitted by:</b>	Anne Fountain, Director of Health & Social Services	

**OFFICE OF ADMINISTRATION**

***Auditing Agreement***

<b>Item 9</b>	Request for Approval of Agreement between the City of Stamford & Blum, Shapiro & Company, P.C. to provide Professional Auditing Services for audits for Fiscal Years July, 1, 2013-June 30, 2014; July 1, 2014 to June 30, 2015; & July 1, 2015 to June 30, 2016; which may be extended at the sole option of the City for audits of the Fiscal years ended June 30, 2017 & June 30, 2018.	
<b>Action Requested:</b>	Approval of Agreement	
<b>Amount:</b>	Yr.1 \$190K; Yr.2 \$195,100; Yr. 3:\$201K	
<b>Fund/Budget:</b>	Operating	
<b>Submitted by:</b>	Mayor Martin	

**OFFICE OF OPERATIONS**

***Additional Appropriation: Special Events- Fireworks***

<b>Item 10</b>	Request for Approval of Additional Appropriation in the amount of \$95,000 for the purchase of Fireworks (\$48,000) associated Police overtime (\$36,500) & Operations overtime (\$10,500) for Independence Day fireworks.	
<b>Action Requested:</b>	Additional Appropriation	
<b>Amount:</b>	\$95,000	
<b>Fund/Budget:</b>	Donations	
<b>Submitted by:</b>	Ernie Orgera, Director of Operations	

***Additional Appropriation: Leased Facilities***

<b>Item 11</b>	Request for Approval of Additional Appropriation in the amount of \$197,665 to pay for expenses related to the day to day operations of the CTE/Lathan Wider Center.	
<b>Action Requested:</b>	Additional Appropriation	
<b>Amount:</b>	\$197,665	
<b>Fund/Budget:</b>	Contingency	
<b>Submitted by:</b>	Ernie Orgera, Director of Operations	

***Board of Representatives: Additional Appropriation***

<b>Item 12</b>	Request for Approval of Additional Appropriation in the amount of \$17,148 in the Salary (\$10,800), Deferred Compensation (\$5473) & Social Security Lines (\$830) due to organizational changes within the department.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$17,148	
	<b>Fund/Budget:</b> Contingency	
	<b>Submitted by:</b> Randall Skigen, President: Board of Representatives	

**OFFICE OF LEGAL AFFAIRS**

***Director of Law***

<b>Item 13</b>	Request for Approval of Transfer in the amount of \$4,200 from the Salary Account to the Seasonal Account in order to fund the latter due to the departure of a paralegal position.	
	<b>Action Requested:</b> Transfer	
	<b>Amount:</b> \$4,200	
	<b>Fund/Budget:</b> Operating	
	<b>Submitted by:</b> Kathryn Emmett, Director of Legal Affairs	

***Human Resources: Additional Appropriation***

<b>Item 14</b>	Request for Approval of Additional Appropriation in the amount of \$131,375 in the Salary (\$122,039) & Social Security Lines (\$9336) to ensure that all positions deemed required by Director are fully funded for the 2014-15 fiscal year.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$131,375	
	<b>Fund/Budget:</b> Contingency	
	<b>Submitted by:</b> Clemon Williams, Director: Human Resources	

***Smith House: Additional Appropriation***

<b>Item 15</b>	Request for Approval of Additional Appropriation in the amount of \$88,565 in the Salary (\$61,649), Seasonal (\$20,622) & FICA lines (\$6,294) to ensure that all positions deemed required by department are fully funded for the 2014-15 fiscal year.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$88,565	
	<b>Fund/Budget:</b> Contingency	
	<b>Submitted by:</b> Bob Mislow, Director, Smith House	

**Director of Administration: Additional Appropriation**

<b>Item 16</b>	Request for Approval of Additional Appropriation in the amount of \$117,921 in the Salary (\$109,541) & FICA lines (\$8,380) to ensure that Tax Collector has all necessary positions to carry out responsibilities as prescribed by Ct General Statutes.	
	<b>Action Requested:</b> Additional Appropriation	
	<b>Amount:</b> \$117,921	
	<b>Fund/Budget:</b> Contingency	
	<b>Submitted by:</b> Michael Handler, Director of Administration	

**OPM Transfer**

<b>Item 17</b>	Request for Approval of Transfer in the amount of \$8,400 from the Salary Account to the Seasonal Account in order to fund the latter due to an employee on long term medical leave as well as a vacant position.	
	<b>Action Requested:</b> Transfer	
	<b>Amount:</b> \$8,400	
	<b>Fund/Budget:</b> Operating	
	<b>Submitted by:</b> Jim Hricay, Director of OPM	

**Lease Addendum- Willard Manor**

<b>Item 18</b>	Request for Approval of Lease Addendum between the City of Stamford and Neighborhood Preservation Foundation, Inc. for required changes by HUD to agreement due to refinancing of the 2.65 acre parcel.	
	<b>Action Requested:</b> Approval of Lease Agreement	
	<b>Amount:</b>	
	<b>Fund/Budget:</b> Operating	
	<b>Submitted by:</b> Mayor Martin	

**Approval of Year End Transfers**

<b>Item 19</b>	Request for Approval of various Transfers among accounts, total to be provided, in order to balance year end budget lines for Fiscal Year 2013-14.	
	<b>Action Requested:</b> Transfer	
	<b>Amount:</b> \$	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Michael Handler, Director of Administration	
	Video: 00:00	

**Next Regular Meeting of the Board: Thursday, August 14, 2014 @ 7:00 P.M.**

**Adjournment:**

  
Lorraine C. Gilden

Lorraine C. Gilden  
Clerk of the Board