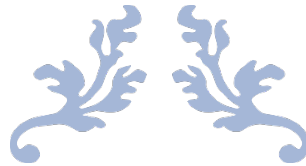




South End Historic District Study Committee

Susan Halpern, Chairwoman
Sheila Barney
Renee Kahn
Barry Michelson
Carmine Tomas

Marlene Rhome, Alternate
Ralph Blessing, Ex officio



SOUTH END HISTORIC DISTRICT

STUDY COMMITTEE QUARTERLY REPORT



OCTOBER 31, 2021



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Quarterly Report Quarter Ending October 31, 2021

- | | |
|------------------|--|
| February 1, 2021 | Resolution passed by the Board of Representatives creating the South End Local Historic Study Committee

<u>Area defined by map <u>Proposed South End Historic District Study Committee Preliminary Scope of Work</u>, dated January 22, 2021.</u>

Scope may include area outside of the original study area. |
| February 6, | Organizational Meeting, Officers elected discussion of goals and objectives |
| February 11, | Board of Finance authorized funding \$70,000 |
| March 04, | A preliminary Survey and Planning Grant Application was prepared |
| March 15 | Advised an Application for Certified Local Government Grant had to be submitted |
| April 29 | State Historic Preservation Office sent application, <u>Certified Local Government Grant</u> , to City's Grant coordinator for completion and Mayor's signature. |
| May 12 | Mayor Martin signed grant application. |

South End Historic District Study Committee

- May 21 Application submitted to SHPO.
- May 19 Request made for six months extension made to the Land Use Committee and Land Use Bureau Chief Ralph Blessing for the Study Committee to continue its work.
- June 22 Mary Dunne, SHPO, advised the Study Committee of a backlog of applications and only a limited number can be heard by HPC (Historic Preservation Council) each month. Our application is being prioritized and is planned to be on the August agenda.
- June 30 Meeting with Land Use Committee to request a six-month extension to provide our report. Gave a full Committee report and presented Quarterly Report. Discussed operating procedures for the Committee. Committee approved 9-month extension due to delays associated with the Covid restrictions and backlog of SHPO applications.

2nd Quarter

- July 6 Board of Representatives approved the 9-month extension of time requested by the Land use Committee.
- July 7 Received notice that the South end Local Historic District Study Committee website was live.
- July 11 Various members of the Committee walked the district area with Mayor.
- July 15 Received City approved draft for Request for Proposals
- July 24 Duly called meeting of the South end Local Historic District Study Committee
- July 27 State Historic Preservation Office contacted the Study Committee chair pertaining to the need for additional information and adjustments needed to the grant application.

South End Historic District Study Committee

July 28

Adjustments were made to the grant application consistent with the requests made by the State Historic Preservation Office.

3rd Quarter

August 4

Received phone notice that the Certified Local Government Grant for the South End Historic District Study was unanimously approved by the Historic Preservation Council.

August 9

Certified Notice of grant being awarded.

August 14

Notified the City posted Historic District Study Comm. Website.

August 17

Zoom Discussion with State Historic Preservation pertaining to use of grant.

August 18

South End Historic District Study Committee regular meeting

August 21

South End Historic District Study Comm. Zoom meeting with SHPO to discuss administration of the grant.

September 14

At monthly meeting of the South End NRZ discussed the effort being taken on by the South End Historic District Study Committee.

September 18

South End Historic District Study Comm. Regular meeting.

September 30

Received from Land Use Bureau e mail pertaining to the process for disbursement of funds for the payment of vendors and contractors.

October 16,

South End Historic District Study Comm. Regular meeting

October 26

Follow up Meeting with Noble House Media to develop program for historic study committee outreach.

October 29

Walked the Study District with potential study candidate.



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Activities of the study committee

The Study Committee on August 4th received notification that the South End Historic Study grant was unanimously approved. The Committee had to make some modifications to the approved application,

Committee members have met with various marketing organizations to determine the most effective outreach and formalize a scope of services.

The Committee received from Mary Dunne, State Historic Preservation Office, final approval for the Request for Proposal to be sent to consultants. The Committee also had to ascertain that the state-approved RFP was compatible with City contract procedures.

Request for Proposal was sent to various consultants. The Committee eventually received notice that vendor payments and expenses could be processed through the Land Use Bureau office.

The District

The study district is going through a transition. The Land Use Bureau continues to receive a steady stream of applications for text changes to the zoning regulations or changes to the zoning map. The net effect of these applications is consistently to increase density, alter parking requirements and has led to the demolition of structures that might have well been eligible to be included in the historic district.